

Crafton Hills College Academic Senate
Approved Minutes
18 October 2006

Academic Senate President Rick Hogrefe called the meeting to order at 3:03 pm.

Members Present: Debbie Bogh, T.L. Brink, Bob Crise, Jodi Hanley, Steve Hellerman, Rick Hogrefe, Jim Holbrook, Denise Hoyt, Marina Kozanova, Robert McAtee, Mark McConnell, Meridyth McLaren, Catherine Pace-Pequeno, Ralph Rabago, Mark Snowwhite

Members Absent: Daniel Bahner, Jane Beitscher, Cathy Crow, Catherine Hendrickson, Jim Holbrook, Lynn Lowe, Damaris Matthews, Bob O'Toole, Snezana Petrovic, Diane Pfahler, Roger Sadler, Sherri Wilson

Guests Present: Mary Ellen Abilez, Kris Acquistapace, Gloria Harrison, Reuben Harrison, Ericka Paddock, Miriam Williams

I. Administrative Reports

A. President's Report

In past years, students have requested more student activities on campus. We now have a director of student life as a result of those requests.

The Swing Under the Stars event was very successful. There were over 100 people in attendance. The dance floor was filled with students, community members and staff. This was a student run activity and they did an excellent job taking charge and handling responsibilities.

President Harrison encouraged faculty to support future student endeavors.

II. Approval of Minutes from October 4, 2006

The minutes were accepted with no corrections.

III. Treasurer's Report

Treasurer Jodi Hanley reported that the treasury balance stands at \$2666.97.

IV. Other Reports

A. Classified Senate Report

Miriam Williams reported that the first fundraiser of the year will be caramel apples. Preordering is available.

They are also working on revising the bylaws and filling committee spots.

B. Student Senate Report

Reuben Harrison thanked the faculty for supporting the Swing Under the Stars event

Next week, Wed. 25th is movie night. Student senate will be showing *The Blob* in the Crafton Room

C. Guest Speaker, Mary Ellen Abilez

She was the Associated Student President in 1995. She will be applying for the vacant seat on college board. She read a statement identifying her qualifications and her interest in serving on the board.

V. Senate President's Report

A. President's Board Report

Board will appoint a person to the vacant College Board seat by December.
The Board report that is given to the college presidents is now available online.

B. Classified Staff Retirements

Long time classified employees Bev Hydorn and Carmen Mechikoff are retiring. AS President Hogrefe entertained suggestions for recognition. A resolution and an award or gift were suggested.

Motion to give a framed copy of the resolution and a gift, not to exceed \$100, to both retirees. (Jones, Hellerman)

C. Chancellor at December 6 meeting

AS President Hogrefe will not be at the AS meeting on November 1, 2006. Daniel Bahner will oversee the meeting.

The Chancellor will join us on December 6, 2006.

D. Support for Child Care Center/Health and Wellness Center

1. More information needs to be gathered before addressing the Health Center issue.
2. Child Development Center – The district has negotiated to move the center director, at both Crafton and Valley, to classified management. The reasoning behind the decision was the supervisory component of the job. The colleges do not currently have the money to fund the additional management position.

Faculty have supported center in past, but the faculty need to determine the extent to which they are willing to allow the college to financially support the center, if it becomes necessary.

Jones and McLaren will lead a faculty discussion group to formulate a response.

Discussion also included:

Can we ask the district to fund the position since they created it?

Looking at the faculty to classified ratio to make sure it is maintained.

A reminder that the center is also an instructional tool.

Other positions are potentially on the chopping block, need to decide when we as a faculty say "enough."

Recommendation there be a joint committee meeting between the CTA and the Academic Senate to address this issue and any others that potentially cross into both bodies.

It is possible for a person to be both faculty and management.

E. Statewide Academic Senate Plenary Session

Hogrefe, Hanley and McLaren will be attending.

Issues of significance. Hogrefe will send out an e-mail with resolutions. Would like to know how we would like him to vote.

1. Definition of AA and AS degree, perhaps creating just an Associates degree.
2. Resolution for a separate curriculum approval process for a course offered in less than 6 weeks.
3. Resolution for change in DE process.
4. Issues related to minors in classes.
5. Resolution for assessment across campuses

6. VTEA funding Resolution that opposes majors based on CSU
7. Discussion to pull Community Colleges out of the K-12 funding system. There are advantages. It would make CCs part of the charter for the state, give us state level hiring ability, remove the department of finance from funding requests. It is a move supported by FACCT.

VI. Old Business

- A. Resolution F06.02 Recognition of Mary Sampson
Approved through online survey
- B. Discussion: 2007-2008 Calendar
 1. Valley was advocating for a later start date. Valley Senate has decided to delay the decision until more information is collected.
 2. There has been some discussion about starting classes on a Wednesday. The faculty Inservice Day would be the day before (Tuesday). Advantageous for Registration because they would have two business days to deal with students' issues and questions.

VII. New Business

- A. **Action Item:** Authorization Allowing AS President to Sign on Account
Motion: Whereas Rick Hogrefe has replaced Daniel Bahner as the Crafton Hills College Academic Senate President, Rick Hogrefe is authorized to be added to the signature card on our bank account. (Snowwhite, Rabago)
- B. Discussion: Procedures for Student Adds During the First Week
Previous discussion centered on open enrollment, which would allow students to enroll in any open seat during the first week of class with no instructor approval. Datatel, however, cannot be programmed to do this. Campus central currently displays how many seats still available in a class, but student still can't add without instructor permission after the first day of school.
Possible issue from students who don't show up the first day.
Could also be an issue of control – faculty want some say in who is added to their classes. Currently instructors can add a student for the first 2 weeks of class.
Question whether Valley was going ahead with this?
Will discuss more at a later date.

VIII. Committee Reports

- A. Curriculum – deadline for new and revised courses has passed (Oct. 13)
- B. Student Interests - none
- C. Educational Policy – looking at minors on campus, +/-, instructor responsibilities for dropping
- D. Personnel Interests – met, looked at full time faculty handbook, made suggestions for revisions, will be written up and submitted. Will address part-time handbook for the next meeting
- E. Scholarship - none
- F. Honors Steering – organizational meeting went well. Collected student ideas/interest areas – nothing will happen on transcripts until Fall 2008. Any course with an 'H' designation will go through curriculum in spring.
- G. Professional Development – many opportunities in the coming months
- H. Educational Master Plan – looking at mission, values and vision
- I. GE Task Force - passed competencies last year, working on operationalizing.
Meeting next Wednesday at 4

IX. CCA Report

None

X. Announcements

None

XI. Statements from the Public

Any interest in an end of the semester get together? Yes!

Congratulations to Ericka and Ruben for the success of the Swing Under the Stars.

XII. Adjournment

Meeting was adjourned at 4:31pm.

Respectfully submitted,

Meridyth McLaren, Secretary